

INTERGROUP MINUTES

Saturday 4 July 2015 (2-5pm)

The Boardroom, Lower Ground Floor, Chelsea & Westminster Hospital, Fulham Road, London SW10 9NH

Attendees

IG Officers		
IG Officer	Name	Email
Chair	Stuart	chair@oasouthandeastengland.org.uk
Vice Chair	Rosemary	vicechair@oasouthandeastengland.org.uk
Executive Secretary	Holly	secretary@oasouthandeastengland.org.uk
Treasurer	Barnaby	treasurer@oasouthandeastengland.org.uk
Recording Secretary	Sheila and Caitlin (acting)	rec.secretary@oasouthandeastengland.org.uk
12th Step Within Comm Chair	Rachael (acting)	12thstepchair@oasouthandeastengland.org.uk
Outreach Committee Chair	Angela	outreachchair@oasouthandeastengland.org.uk
Website Officer	Alex	web@oasouthandeastengland.org.uk
Newsletter Officer	Emma	newsletter@oasouthandeastengland.org.uk
Telephone Officer	Deborah	telephone@oasouthandeastengland.org.uk
Region 9 Officers	Francene	region9@oasouthandeastengland.org.uk
World Service Delegate	Caroline	worldservice@oasouthandeastengland.org.uk
IG Reps		
Meeting Description	Name	
London (Soho) W1D 3HZ; SUN; 10.30	Denise	
London (East Finchley) N2 8LT; SUN; 11.00	Belinda	
Stevenage, The Living Room, SG2 0DJ; SUN 14.30	Nita	
Reading, Theale, Berkshire RG7 5AS; SUN: 19.00	Shelley	
London (Clapham) SW4 0QZ; MON; 19.00	Bianca	
Beaconsfield HP9 2JW; MON; 19.30	Sarah	
Reading, Berkshire RG1 4BW: Mon; 20.00	Jean	
London (Hinde St) W1U 2QJ; TUE; 18.30	Mayu	

London (Tooting Bec) SW17 7RH: THU; 19.00	Emma
Reading, Berkshire RG2 7PW; FRI; 19.45	Kathleen
London (Soho) W1D 3HZ; SAT; 11.00	Caitlin

Agenda items	Action Points
Meeting opened: 2.00pm by Stuart (Chair)	
Readings Preamble: Angela; 12 Traditions: Jean; 12 Concepts: Sarah; Purpose of Intergroup: Sarah; Healthy Intergroup: Deborah	
Apologies Laurie- Recording secretary. Covered by Sheila and Caitlin Juliet- 12 step within committee chair. Covered by Rachel	
7th Tradition: £ 35.55	
Quorum: 23 voting Members present. Quorum met (11)	
Minute Approval	
Corrections and Amendments noted The meeting moves to accept these minutes as an accurate record of the 2 May 2015 SEE Intergroup meeting. Moved by: Rosemary Motion: Adopted Matters Arising: A clarification under the AOB section that Juliet is a literature packer for OAGB so has all literature available.	Rec. Sec: Make agreed edits to May IG minutes
Officers' Reports	<i>All Officer Reports appear in full in the Meeting Pack.</i>
Chair: Stuart. No questions. Made additional report on IG chairs meeting on 27/06/15. Giving following details: <ul style="list-style-type: none"> - Literature service UK is locally printing leaflets, not books. - Literature is purchased in bulk, synchronised with OA world services revision cycle. They are considering selling off out of date literature cheaply. - Yvonne the NSB PI Chair is making contact with NHS Trusts - National Assembly 2015- there is discussion on the programme including planned recovery workshops - Future of OAGB: agreed there is a need for it but the structure needs reviewing. Three of the current five members will stand down this year and a larger board would be more vibrant - Stuart will circulate a full report with September agenda pack Vice Chair: Rosemary will circulate a copy of her July report since her May report was circulated with the July papers in error. No questions. Executive Secretary: Holly. No additions. Francene reminded us to update IGs copy of the preamble as it changed at 2015 WSBC Recording Secretary: No additions. No questions. Treasurer: Barnaby. The surplus for the Belsey retreat was £652.92 and this has gone into the IG report- this needs correcting from Treasurer report. Website Officer: Alex. No questions. No additions. Newsletter Officer: Emma. No additions. No questions.	Holly- update IG copy of preamble

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<p>Telephone Officer: Deborah. Addition: Deborah is receiving queries about the Earls Court meeting because group doesn't have a phone number on WSO website.</p> <p>World Service Officer: No additions. No questions.</p> <p>Region 9 Rep: Francene. No additions. Francene clarified that the number of meetings affiliated with region 9 is larger than other regions but didn't have exact details. Region 9 meeting is 28.10 to 01.11 (28 to 30: assembly and 30-1 convention)</p> <p>NSB Reps: Vacant</p>	
<p>Committee work: 14.15</p>	
<p>Break: 15.00</p>	
<p>Item 1: NSA Delegate election</p> <p>Stuart attended last year funded by IG. IG fund a rep for Friday and Saturday and Sunday is self-funded.</p> <p>The requirements for being the rep are: minimum 6 months abstinence; working the 12 steps; familiar with traditions; attended two or more IG meetings.</p> <p>NSB recommends you serve for two years and rotate i.e. Stuart would go again if we follow this suggestion.</p> <p>Nominee: Stuart</p> <p>Seconded by: Barnaby</p> <p>No other nominations. Stuart outlines how he meets requirements.</p> <p>Yes: 11 No: 7</p> <p>Stuart elected</p>	
<p>Item 2: Region 9 rep election</p> <p>Proposition is to elect a rep and an alternate rep in case after budget discussion, IG decides to elect an additional rep.</p> <p>The requirements for being the rep are: minimum 6 months abstinence; working the 12 steps; familiar with traditions; attended two or more IG meetings.</p> <p>Francene nominated</p> <p>Holly nominated</p> <p>Both outline how they meet requirements. Francene highlights that a lot of people at region 9 are fairly new with not very strong abstinence so there is need for our reps to bring experience, strength and hope</p> <p>Francene: Yes: 19 No: 0</p> <p>Holly: Yes: 18 No: 0</p>	
<p>Item 3: Budget</p> <p>Question as to whether IG budget for £7,000 (last year's budget) or budget for more than £7,000, based on estimate of how much will come into IG considering seventh tradition and retreat monies.</p> <p>Mayu suggested we budget for lower amount and forecast for three to six months in case we want to readjust budget.</p> <p>Prudent reserve also needed agreement. OA guideline is to keep six months expenses as reserve.</p> <p>To determine the budget the group looks through each item on budget to discuss how much of a priority it is to guide the budget setting.</p> <p>Decisions:</p> <ul style="list-style-type: none"> - To change contributions to region 9 and world service to only contribute to region 9 - Change amount for 'Phone, PO box, Newsletter and website' to 	

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<p>£500</p> <ul style="list-style-type: none"> - To change the National Service Assembly delegate's expenses to £300 <p>Proposal 1: to accept the interim budget (adjusted to £7075) and for Barnaby to come to next meeting with suggestions for prudent reserve and ideas regarding 'essentials' and 'capital'</p> <p>Yes: 13 No: 2</p> <p>Motion: Carried</p> <p>Proposal 2: as the budget allows it to send 2 region 9 reps</p> <p>Question as to value of sending two reps and answer outlines value of mentoring new reps and having a more representative size vote for IG</p> <p>Yes: 19 No: 1</p> <p>Motion: Carried</p>	
Committee Reports	
<p>12th Step Within Committee</p> <p>Chair: Rachael</p> <p>Great feedback was received from the retreat and the committee is considering future events which they would like to have a strong emphasis on steps and Big Book. They are considering the idea of continuous events rather than one-off events.</p>	
<p>Outreach Committee</p> <p>Chair: Angela</p> <p>Committee has plans for sharing information online including a video; an 'advert' on Mumsnet; Gumtree and other suitable online platforms.</p>	
Any Other Business	
<p>Proposed future agenda items for GSRs to discuss with groups before September IG are:</p> <ul style="list-style-type: none"> • Abstinence requirements for intergroup reps • Structure of committee meetings • Introducing a policy on email etiquette • resolve which issues are delegated to 12th step within and PI committees 	

19 August: deadline for Officer reports

22 August: distribution of next agenda pack

Glossary: Common abbreviations used in our documents

AOB	Any other business	OASEE	OA South and East England
GSR	General Service Representative (same as IR)	OASEE	OA South and East England
IG	Intergroup	IG	Intergroup
IR	Intergroup Representative (same as GSR)	PI	Public Information
MP	Meeting Pack	PO	Professional Outreach
MS	Meeting Summary	R9	Region 9 (Europe, Africa & Middle East)
NSB	National Service Board	TSW	Twelfth Step Within
NA	National Assembly	WSO	World Service Office
OAGB	OA Great Britain	WSBC	World Service Business Conference

Useful website links

www.oasouthandeastengland.org.uk (Our IG website) www.oagb.org.uk (Our national website)
www.oa.org (The WSO website)