

INTERGROUP MINUTES

Saturday 6th May 2017 (2-5pm)

The Boardroom, Lower Ground Floor, Chelsea & Westminster Hospital, Fulham Road,
London SW10 9NH

IG Officers			
IG Officer	Name	Phone	Email
Chair	Peter		chair@oasouthandeastengland.org.uk
Treasurer	Mayu		treasurer@oasouthandeastengland.org.uk
Website Officer	Rachael		web@oasouthandeastengland.org.uk
Telephone Officer	Nita		telephone@oasouthandeastengland.org.uk
Newsletter Officer	Denise		newsletter@oasouthandeastengland.org.uk
IG Reps			
Meeting Description	Name	Phone	Email
Greenwich 8.30 Saturday	Judy		
Reading Monday	Kathy		
Reading Sunday	Nicky		
Wembley Friday	Dee		
Chelmsford Monday	Andrew		
East Finchley Sunday	Alex		
Sutton	Linda		
Clapham Monday	Niamh		
Reading Friday	Zoe		

Reading Friday	Sheila Observer only not IG REP		
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Agenda items	Action Points
Meeting opened: 2.00pm by the Chair, followed by the serenity prayer and a moment of silence for the still suffering compulsive eater	
Readings Preamble: Sheila; 12 Traditions: Vicky; 12 Concepts: Nita; Purpose of Intergroup: Zoe ; Healthy Intergroup: Rachael	
Introductions	
Apologies Stacey Executive Secretary, Vicky Vice Chair Holly Region 9 Officer, World Service Delegate Juliet NSB Delegate Caroline NSB Rep	
7th Tradition: £42.08	
Quorum: Quorum met (15).	
Minute Approval	
Corrections and Amendments: Corrections: Page 1: Sheila was present as a visitor and Zoe was present as a IG rep . Page 2: No corrections Page 3: No corrections Page 4: no corrections Page 5: No corrections Page 6: No corrections Page 7: No corrections Page 8: No corrections The meeting moves to accept these minutes as an accurate record of the January 2017 SEE Intergroup meeting.	

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<p>Moved by: Mayu Seconded: Rachael Motion adopted. Timekeeper: Alex Matters Arising: Nil</p>	
<p>Officers' Reports</p>	<p><i>All Officer Reports appear in full in the Meeting Pack.</i></p>
<p>Chair: Niamh asked about number of enquiries to the email address. Peter advised approx. x3 per week but may also ask other officers. Access to drop box asked about and Rachael explained all officers have access.</p> <p>Vice Chair: Not present: No questions Question: Can you tell us about the service database? Flyer is now circulated, will be sent out again. Those who sign up will receive monthly updates</p> <p>Executive Secretary: Not present: No questions Recording Secretary: No questions Treasurer: No questions: Mayu gave an update about contributions and all questions to be directed at break. Andrew asked for confirmation that the information about the contributions is clear on the website, advised yes. Cash is ok to hand over.</p> <p>Website Officer: No questions Newsletter Officer: No questions National Assembly Delegate: Not present: No questions. Intergroup chair meeting happening in June, Peter confirmed he will be attending National Service Board Officer: No questions World Service Officer: Not present: No questions. Rachael read out a message. From Holly, New literature agreed at WS, ask Rachael about this if more information required. Region 9 Rep: No questions. Telephone Officer: No questions.</p>	
<p>Agenda 1 item: IG Tasks for 2017- Project teams to present what they've done so far plus questions/discussion (40min)^[1]_{SEP}</p> <p>Grass roots outreach Project: Mayu presented what this consisted of : Working on a communication for the groups to explain what we want from the groups. IG to review the survey: If groups want to put names forward they can to answer the</p>	

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<p>questions for local groups. A flyer was requested so this can to be taken around other groups. Andrew suggested approaching the heart of England conference. Also discussed a collection process. Mayu reports this is on track</p> <p>Service workshops: Run by Caroline however not present: Nita reported she is on this service and she reported they are looking for a venue but have not yet found a suitable one.</p> <p>Public information project: No one present to discuss. To be discussed at next meeting. Question was raised if the last P.I pack was in use. It was confirmed it is out and being used. Available on the website and was distributed. Mayu confirmed this would be looked at by grass roots. Suggestion the PI pack is mentioned in the newsletter to encourage use.</p> <p>Card in the community project: Peter gave an update; we will use cards already available for OAGB. New idea: rather than the original plan, of making it a competition between groups how about 1 card per 1 OA member. Discussion had about how the cards will get to all groups. The card can be found on literature page, and groups can access this now. Use the A5 size card. Andrew suggested we encourage members to take pictures of these cards or signs when seen and send to newsletter. Peter also advised the group had discussed sending or allowing access to a map which we can edit and place a dot on when we place a card in the area. Plan to review different card options and vote on them after break.</p> <p>Region 9: Holly not present: No update</p> <p>Mayu asked if the project leaders submit updates in the future so even if not present we have information.</p> <p>Peter : Discussed any other ideas for projects and this to be brought back in September for review of all projects suggested and agreed previously.</p> <p>Agenda 2 item: Social media Officer: Sheila presented the role. It was suggested initially this role be a research role for 3 months then present ideas and IG vote on what the plan is. Discussion had with members. Kathy advised it would be ok to set up social media and it would be anonymised. It would be up to individuals whether to break their anonymity. Sites would be for</p>	

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<p>information sharing only.</p> <p>Voted on for a social media officer to do research over the next 3 months: Mayu agreed the proposal and 2nd by Rachael. Mayu also requested this should be voted in position asap.</p> <p>Passed: 13 agreed 1 abstention.</p> <p>Global Gold: Rachael went ahead with Global Gold and this has led to reduction in spam. Mayu has not noticed a difference. Mayu suggested we review this in July meeting.</p>	
Break 15.40 to 15.55	
<p>Agenda 3 item: Presentation of Region 9 Officer role description, call for those who are interested, and vote on candidates</p> <p>Holly is stepping down, not present: Peter read out the officer description. Needs to have offered service above group level for 2 years or more and have over 1 year's abstinence. Request this is shared on the newsletter and email. Rachael also requested Region 9 need a new trustee after November, general officer and a newsletter co-ordinator could these be added to email and newsletter.</p> <p>Agenda 4 item: Budget surplus</p> <p>Treasurer suggests we set aside £500 for Public Outreach project:. Passed by Majority</p> <p>£3000 across to other service bodies.</p> <p>Seconded by Rachael: Passed by majority</p> <p>Sheila requested we remind groups that although these monies have been agreed we need them to continue to contribute.</p> <p>Agenda 5 item: How best to make IG meetings as inclusive and warm as possible</p> <p>Discussion had and suggestions included: Having a new intergroup rep meet and greeter. We did not discuss the other options. Such as venue, location and layout of room.</p>	<p>Denise to put on newsletter</p> <p>Newcomer IG rep packs to be brought to next meeting</p>

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<p>Discussed the meet and greeter for New IG reps and most agreed it would be beneficial, how this role will work was not agreed further discussions to be had. It was agreed this will be an officer position. No vote taken. For the next meeting we need a clear proposal for the role of an intergroup new comer rep.</p> <p>Agenda 6 item : Update on Region 9 Convention and Assembly^[L]_[SEP]</p> <p>Region 9 assembly/convention 26-30th November 2018 .</p> <p>Rachael advised there will be a meeting on the 30th September with all who are interested in serving on this project. Rachael is the venue co coordinator. Our theme/ ideas are still in the early stage/debate. Plan awaited. Greenwich meeting have offered a workshop.</p> <p>Agenda 7 Item: Database- how to sign more people up/actions around the Database</p> <p>Database: Discussed this is probably going to take time to inbed , 5 members currently signed up and 5 is positive. Mayu suggested we keep plugging in local meetings.</p>	<p>Proposal for New Comer to IG rep required.</p>
Any Other Business	
<p>Mayu proposed we look at local venues to a station and with natural light for IG meetings: Seconded by Nita and carried by majority.</p> <p>Nita has advised she is having difficulty getting her phone changed over to GIFF GAFF this to be discussed on next AGENDA meeting.</p> <p>Can we look at using the speaker and screens in the current location.</p>	
<p>Next meeting: Saturday 1st July 2017</p>	

Deadline for Officer reports:10th June **Distribution of next agenda pack:**

Glossary: Common abbreviations used in our documents

AOB	Any other business	OASEE	OA South and East England
GSR	General Service Representative (same as IR)	OASEE IG	OA South and East England Intergroup
IG	Intergroup	PI	Public Information
IR	Intergroup Representative (same as GSR)	PO	Professional Outreach
MP	Meeting Pack	R9	Region 9 (Europe, Africa & Middle East)
MS	Meeting Summary	TSW	Twelfth Step Within
NSB	National Service Board	WSO	World Service Office
NA	National Assembly	WSBC	World Service Business Conference
OAGB	OA Great Britain		

Useful website links

www.oasouthandeastengland.org.uk (Our IG website)
national website)

www.oagb.org.uk (Our

www.oa.org (The WSO website)