

MINUTES

Saturday 6th July 2013 (2-5pm)

The Boardroom, Lower Ground Floor, Chelsea & Westminster Hospital, Fulham Road, London SW10 9NH

Attendees			
<u>IG Officers</u>	Name	Phone	Email
Chair	Stuart		vicechair@oasouthandeastengland.org.uk
Executive Sec & R9	Francene		secretary@oasouthandeastengland.org.uk
TSW Committee Chair	Deborah		12thstepchair@oasouthandeastengland.org.uk
Website Officer	Alex		web@oasouthandeastengland.org.uk
Telephone Officer	Elizabeth		telephone@oasouthandeastengland.org.uk
NSB & WSO Delegate	Jacqueline		worldservice@oasouthandeastengland.org.uk
NSB Representatives	Angela		nsb@oasouthandeastengland.org.uk
<u>IG Reps</u>	Name	Phone	Email
Borehamwood, Thurs	Alison		
St Mary Le Bow Thurs	Emma		
Swiss Cottage, Thurs	Peter		
Stevenage, Thurs	Jill		
Reading, Friday	Sheila		
Soho, Saturday	Lisa		

Agenda items	Action Points
Meeting opened: 2.00pm by Stuart (Chair)	
Readings: Preamble: Sheila / 12 Traditions: Emma / 12 Concepts: Angela / Purpose of Intergroup: Lisa	
Apologies Officers: Jackie (Treasurer)	
7th Tradition: £37.49	
Quorum: Voting Members present 12. Quorum met (11)	
Minute Approval	
<p>Corrections and Amendments:</p> <ul style="list-style-type: none"> • Proposal: The meeting moves to accept these minutes as an accurate record of the July 2013 Intergroup meeting. Moved by: Jill Motion: adopted <p>Matters Arising:</p> <ul style="list-style-type: none"> • Report back on the progress of archiving intergroup documents at the September intergroup meeting. Stuart will follow up. • Noted: OAGB website is being updated, sneak preview was had by Stuart at the OAGB NSB Chairs meeting on Saturday 29th June 2013. Can make screenshots available to interested members. 	<p>Have already spoken to Caroline and have some information, now need to liaise with Jackie to check on the quotes that we received.</p>
Officers' Reports	<i>All Officer Reports appear in full in the Meeting Pack.</i>
<p>Chair: Stuart – no questions Vice Chair: VACANT Executive Secretary: Francene – no questions Recording Secretary: : VACANT – Ceri resigned prior to the meeting Treasurer: Jackie – questions regarding a couple of items on the report, British Monomarks was believed to be the PO Box and the Lewisham contributions were believed to be from the Greenwich meeting. Website Officer: VACANT – Alex resigned during the course of the meeting today Newsletter Officer: VACANT – Deborah resigned as Newsletter Officer prior to this meeting. She suggested that the email addresses of those who had not responded to the newsletter query be removed from the distribution list but sent a link via which they could re-subscribe if they wished. She stated that the newsletter takes 1-2 hrs per week. Telephone Officer: Elizabeth – no questions World Service Officer: Jacqueline – no questions Region 9 Rep: Francene – fundraising bracelets brought from R9 for sale at £2 each. These will be made available for sale at the workshop on July 27th too. NSB Reps: Jacqueline & Angela – reported that the OAGB “locally produced OA</p>	<p>Elizabeth: check with Greenwich GSR on this</p>

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literature” Step 10/11 notebook will be available for sale at £7 at the Heart of England convention in Birmingham next week and thereafter for £8 from the OAGB literature service.	
14.20 Committee work.	
15.27 – 15.40 Break.	
<p>Item 1: Announce changes to fundraising item prices</p> <ul style="list-style-type: none"> The executive board agreed to price decreases of the 7th Tradition bags (from £3 to £2), small book covers (£3.50 to £2) and large book covers (£5 to £2.50) charged at the 12 Steps course meetings. Suggested: Revisit after sales at July workshop. 	Review price of pens after the July workshop
<p>Item 2: Elections – nobody stood for the posts of Vice-Chair or Newsletter Officer.</p> <ul style="list-style-type: none"> Motion: Stuart standing for post of NSB Delegate Moved by: Francene Motion: adopted (10 votes for, 0 against) 	All unfilled vacancies will be added to the September agenda and advertised prior. Stuart to make urgent changes to website if required
<p>Item 3: Rent for July workshop</p> <ul style="list-style-type: none"> The Intergroup board had agreed to the paying of £263 rather than the £250 originally agreed for rent for the Hinde Street premises for the workshop on 27th July. 	
<p>Item 4: Officers expense Policy Manual</p> <ul style="list-style-type: none"> Motion: Adopt the new OASEEIG policy as per the agenda pack insert (unmodified) Moved by: Jacqueline Motion: adopted (10 votes for, 0 against) <p>Discussion: Any changes can be brought to future meetings. Issue raised regarding idea of sharing hotel rooms. Also, If they are willing to share but cannot find a room-mate (more likely for a male delegate) – should they still be expected to pay the extra themselves? Felt exceptions could be brought to IG for discussion as need be.</p>	
<p>Item 5: Need volunteers for Bylaw and Policy Manual review committee</p> <ul style="list-style-type: none"> Stuart and Francene offered ex-officio to join a by-law and policy review group to bring to January's meeting any changes to the by-laws and policies required to keep them up to date and in line with World Services by-laws. 	No-one else offered (at least one, preferably two or three, more members are required) so this is to return to the September meeting.
<p>Item 6: Motion to National Service Assembly to change NSA format</p> <ul style="list-style-type: none"> Motion: Stuart reported back to the group on the outcome of a discussion of the proposal by the NSB on the proposal. Francene to add 	Francene to redraft motion and EB to approve then send to NSB.

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<p>to the motion and submit prior to the 9th August 2013 deadline a range of explanatory notes without changing it's substance. Changes to be approved by the Executive Board. The main suggestion is that the NSA include time for committee meetings, as WSBC does, with committees oriented to the National Service Board officers' duties and chaired by the relevant NSB officer, e.g. PI, Twelfth-Step-Within. These committees would give reps at the NSA an opportunity to join in and give service above group level without making large time commitments or having the abstinence required for NSB officers. This would, in the long term, enlarge the pool of possible NSB members.</p> <ul style="list-style-type: none"> • Moved by: • Motion: adopted (7 votes for, 0 against) 	
<p>Item 7: Encouragement to do service</p> <ul style="list-style-type: none"> • Stuart initiated a discussion on encouraging more members to do service, having discussed it with intergroup chairs and National Service Board members at the June NSB meeting. He emphasized that service should be projected positively, by sharing good practice and “what works”, and emphasizing the opportunity rather than the “need to fill a position”. Also sponsors should encourage sponsees to do service. Group service representatives should be encouraged to emphasize the benefits of the intergroup when reporting to their groups. Our initiative last year to “bring a friend to Intergroup” was successful and should be continued. The problems include a lack of sponsors, and GSRs being uncertain about abstinence requirements for intergroup service. Peter mentioned the possibility of short encouraging video presentations to be made available on the website. The World Services website already has some of these. 	<p>Stuart will write a report collating the comments made with those from the intergroup chairs and NSB members at June's NSB meeting and circulate it with the papers for the September meeting.</p>
Committee Reports	
<p>12th Step Within Committee Chair: Deborah</p> <ul style="list-style-type: none"> • Three more 12-steps workshops still to go; the committee was designing a feedback form for attenders. It was planning a “Tools of Recovery” workshop for November (East Finchley meeting is having a workshop on Steps 6-7 on 22nd September). 	
<p>Outreach Committee Chair: Sheila</p> <ul style="list-style-type: none"> • Members agreed to contact the student counselling services of several London colleges, looking for named people to whom to send a letter and OA literature; one member is revising the draft letter. It had also discussed using videos posted on YouTube: 	

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Stuart drew our attention to guidelines recently agreed by WSBC for anonymity in social media. The new leaflet describing the results of the 2010 members survey should be included, but is available only electronically and will have to be printed.	
Events Committee Chair: Francene <ul style="list-style-type: none"> All is going as planned for the July 27th workshop. The next planned event will be at end January 2014. She reminded us that groups can sponsor events: it need not be left to the intergroup. The committee had agreed that we not offer to host the Region 9 assembly until 2016. It was considering running an OA retreat. 	
Any Other Business	
Item: Agree the date for the January intergroup meeting <ul style="list-style-type: none"> Motion: To bring the date forward to the 4th January 2014 Moved by: Elizabeth Motion: deferred 	To be added to the agenda for the September meeting
Next meeting – Saturday 7th September, 2-5 pm, Chelsea and Westminster Hospital. The AGM on 4th November starts at 1 pm.	
Closing – the meeting closed at 5 pm with the Serenity Prayer.	

Glossary: Common abbreviations used in our documents

AOB	Any other business	OASEE	OA South and East England
GSR	General Service Representative (same as IR)	OASEE IG	OA South and East England Intergroup
IG	Intergroup	PI	Public Information
IR	Intergroup Representative (same as GSR)	PO	Professional Outreach
MP	Meeting Pack	R9	Region 9 (Europe, Africa & Middle East)
MS	Meeting Summary	TSW	Twelfth Step Within
NSB	National Service Board	WSO	World Service Office
NA	National Assembly	WSBC	World Service Business Conference
OAGB	OA Great Britain		

Useful website links

www.oasouthandeastengland.org.uk (*Our IG website*)

www.oagb.org.uk (*Our national website*)

www.oa.org (*The WSO website*)