

MINUTES

Saturday 1st March 2014 (2-5pm)

The Boardroom, Lower Ground Floor, Chelsea & Westminster Hospital, Flam Road, London SW10 9NH

Attendees			
<u>IG Officers</u>	Name	Phone	Email
Chair	Stuart		chair@oasouthandeastengland.org.uk
Executive Secretary (Acting)	Holly		secretary@oasouthandeastengland.org.uk
Recording Secretary	Alex F		rec.secretary@oasouthandeastengland.org.uk
Treasurer (acting)	Jacqueline		treasurer@oasouthandeastengland.org.uk
TSW Chair (acting)	Francene		12thstepchair@oasouthandeastengland.org.uk
Outreach Chair	Angela		outreachchair@oasouthandeastengland.org.uk
Website Officer	Alex		web@oasouthandeastengland.org.uk
Region 9 Officers	Francene		region9@oasouthandeastengland.org.uk
World Service Officer	Jacqueline		worldservice@oasouthandeastengland.org.uk
<u>IG Reps</u>	Name	Phone	Email
London (Chelsea) SW10 9NH	James		
Norwich, Norfolk NR3 1AZ	Trevor		
Beaconsfield HP9 2JW	Juliet		
	Emma		
London (Southgate) N14 6RA			
London (Eltham) SE9 3SD	Barnaby		
Huntingdon PE29 3DP	Helen		
Windsor SL4 3DP	Simon		
London (Bank) EC2V 6AU	Emma		
London (Soho) W1D 3HZ	Lisa		
Reading, Berkshire RG1 4BW	Linda		
<u>Visitors</u>	Name	Phone	Email
	Sheila		

Agenda items	Action Points
Meeting opened: 2.00pm by Stuart (Chair)	
Readings: Preamble: Simon / 12 Traditions: Juliette / 12 Concepts: Juliet / Purpose of Intergroup: Sheila	
Apologies Officers: Jill	
7th Tradition:	
Quorum: Voting Members present 18 Quorum met (11)	
Minute Approval	
<p>Corrections and Amendments:</p> <ul style="list-style-type: none"> Proposal: Proposal that the modified minutes are accepted. Moved by: Francene Motion: adopted <p>Matters arising</p> <p>By laws to be modified</p> <p>Stuart distributed various leaflets for IGRs to take back to their groups.</p> <p>Highlighted the forthcoming workshop on Saturday 29th March 2, 2014 at Hinde Street asked IGRs to raise awareness of this with their groups.</p>	By laws to be modified
3.23 Officers' Reports	<i>All Officer Reports appear in full in the Meeting Pack.</i>
<p>Chair: Stuart – no questions</p> <p>Vice Chair: No report</p> <p>Executive Secretary: Raised the question how do we, i.e. IG decide, to close a meeting. Should we have a policy/procedure</p> <p>Recording Secretary: : no questions</p> <p>Treasurer: Jackie – No questions</p> <p>Website Officer: Acting officer Alex W no questions</p> <p>Newsletter Officer: VACANT</p> <p>World Service Officer: Jacqueline - only 3 members attended. Outcome voted onto agenda 1) to change the name of the fellowship 2) steps and traditions may change</p> <p>Region 9 Rep: Francene – where will next meeting be held?</p> <p>NSB Reps: Jacqueline asked the question to Stuart – are you on the subcommittee for our motion. Reply – nothing has happened</p>	Write policy for delisting groups
14.20 Committee work.	
15.35 – 15.50 Break.	
<p>Item 1: Elections</p> <p>Treasure – no proposals Jacqueline agreed to continue as acting treasurer</p> <ul style="list-style-type: none"> To pass message out to groups the need for an increased number of 	Vice Chair will handle the IG calendar including coordination of events between committees.

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delegates to help with inter group Newsletter officer – Emma seconded by Jacqueline Voted unanimous Executive Secretary – Holly seconded Angela Voted unanimous	
Item 2: Delisting meetings <ul style="list-style-type: none"> • Procedure to delist groups. A procedure will be put together and a proposal put together and presented to the next meeting 	Policy for delisting groups
Item 3: alias meeting Available on website	
Item 4: Venue for Intergroup meetings <ul style="list-style-type: none"> • Discuss with groups – rotation of venue for intergroup • Groups to put in a bid – present venue costs £75 per meeting • Venue must have the capacity to hold 30 people 	Discuss with groups a bid for hosting intergroup meetings
Item 5: Outreach committee bid <ul style="list-style-type: none"> • To advertise OA on screen in 19 hospitals • Motion 1 message will be displayed on a nominated screen at a cost of £2500 plus VAT for 1 year • Motion 2 message will be displayed on every screens at a cost of £5000 plus VAT for 1 year • Hospital will have final say as to what is displayed on screen • This has been used by AA - this fellowship felt that it was successful although members who implemented this were no longer part of the committee so no figures available to analyse • Inter group has not spent any money on outreach • Proposal motion 1, i.e. message displayed on a nominated screen at a cost of £2500 plus VAT • Vote 16 for 1 against 	
Committee Reports	
12 Step Within Committee Chair: Francene <ul style="list-style-type: none"> • Purpose of committee • Name of 12 step within • Upcoming event 29 March • Election of a chair – Francene agreed to chair this committee and Juliette to be vice chair. • Possibility that a retreat will be organized for next year • Request for a £600 budget 	

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<ul style="list-style-type: none"> • Proposal is that this will enable the committee to organize efficiently 3 events in the next year • Vote 17 for against 0 	
Outreach Committee Chair: Angela <ul style="list-style-type: none"> • Will need £1500 for eating disorder conference in March 2015 • Motion to put on facebook a page advertising OA • Vote 15 for 0 against 3 abstentions 	
Any Other Business	
<ul style="list-style-type: none"> • Jacqueline requested that we send £600 to OAGB, £300 to World Service and £100 to Region 9 • Agreed unanimously 	To be added to the agenda for the September meeting
Next meeting – Saturday 3 May, 2-5 pm, Chelsea and Westminster Hospital.	
Closing – the meeting closed at 5 pm with the Serenity Prayer.	

Glossary: Common abbreviations used in our documents

AOB	Any other business	OASEE	OA South and East England
GSR	General Service Representative (same as IR)	OASEE IG	OA South and East England Intergroup
IG	Intergroup	PI	Public Information
IR	Intergroup Representative (same as GSR)	PO	Professional Outreach
MP	Meeting Pack	R9	Region 9 (Europe, Africa & Middle East)
MS	Meeting Summary	TSW	Twelfth Step Within
NSB	National Service Board	WSO	World Service Office
NA	National Assembly	WSBC	World Service Business Conference
OAGB	OA Great Britain		

Useful website links

www.oasouthandeastengland.org.uk (*Our IG website*)

www.oagb.org.uk (*Our national website*)

www.oa.org (*The WSO website*)