



MINUTES

Saturday 2 November 2013 (1-5pm)

The Boardroom, Lower Ground Floor, Chelsea & Westminster Hospital, Fulham Road, London SW10 9NH

			Attendees
<u>IG Officers</u>	Name	Phone	Email
Chair	Stuart		vicechair@oasouthandeastengland.org.uk
Executive Sec & R9	Francene		secretary@oasouthandeastengland.org.uk
TSW Committee Chair	Deborah		12thstepchair@oasouthandeastengland.org.uk
Website Officer	Alex		web@oasouthandeastengland.org.uk
Telephone Officer	Elizabeth		telephone@oasouthandeastengland.org.uk
NSB & WSO Delegate	Jacqueline		worldservice@oasouthandeastengland.org.uk
Treasurer	Jackie		treasurer@oasouthandeastengland.org.uk
<u>IG Reps</u>	Name	Phone	Email
M Clapham	Harriet		
M Beaconsfield	Juliet		
M Islington	Carolin		
M Reading	Sarah		
W Oxted	Erica		
T Swiss Cottage	Peter		
T Stevenage	Karen		
F Wembley	Holly		
S Soho	Lisa		
Southgate	Alex		
<u>Visitors</u>	Name	Phone	Email
	Jacqueline		
	Liza		

Agenda items	Action Points
Meeting opened: 1.00pm by Stuart (Chair)	
Readings: Preamble: Erica / 12 Traditions: Sarah / 12 Concepts: Juliet / Purpose of Intergroup: Eliza (I didn't note down who did the readings!) Sorry!	
Apologies Officers: Francene @ region 9 meeting	
7th Tradition:	
Quorum: Voting Members present 17. Quorum met (11)	
Minute Approval	
<p>Corrections and Amendments:</p> <ul style="list-style-type: none"> • Proposal: September meeting minutes - the meeting moves to accept these minutes although parts need to be amended by Stuart Intergroup meeting. <p>Moved by: Motion: adopted</p> <p>Matters Arising:</p> <ul style="list-style-type: none"> • Paperwork to be on disc for next meeting • Intergroup representative – Stuart • Correction workshop at St John's – should read St Andrews, Church End, ends at 4.30 not 5pm • Item 4 review of byelaws raise at January or March meeting 	
Officers' Reports	<i>All Officer Reports appear in full in the Meeting Pack.</i>
<p>Officers of intergroup elected by committee At end of meeting report to group Rotate report of committee</p> <p>Action Rotation of chairs 1 year commitment; needs clarification of service</p> <p>Chair: Stuart</p> <p>Vice Chair: vacant</p> <p>Executive Secretary: Francene – no questions, Not standing again.</p> <p>Recording Secretary: : VACANT</p> <p>Treasurer: Jackie – Jackie confirmed that she was aware that the workshop venue owes us money. Jackie questioned how to decide on split of workshop profit. We agreed to distribute profit from 12 and 12 in a 50/50 split with the NSB. Not standing again.</p> <p>Website Officer: the improvements of the website has made it easier to navigate</p> <p>Newsletter Officer: VACANT</p> <p>Telephone Officer: Elizabeth – willing to continue this service position – needs to speak to Francene</p>	

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<p>World Service Officer: Jacqueline – request to consider online ordering for books deferred to AOB. Standing again</p> <p>Region 9 Rep: Francene – to gain a sponsor and support</p> <p>NSB Reps: Jacqueline & Angela – proposal for OA literature link – 12 Steps in 12 Weeks to be uploaded, NSB approved as PDF this was carried by majority of the meeting</p>	
<p>14.20 Committee work.</p>	
<p>15.27 – 15.40 Break.</p>	
<p>Item 1: Elections</p> <ul style="list-style-type: none"> • Chair Stuart elected 17 votes with 1 abstention • Vice chair – Jill 16 votes and 2 abstention • Executive secretary – Holly to do this for the next meeting no candidate • Recording secretary – no candidate – Caroline to carry this out at the next meeting • Treasurer no candidate Jackie willing to continue this • Website officer no candidate • Newsletter officer no candidate • Telephone officer Elizabeth • World service National Conference – • NSB rep – no candidate • World service delegate Jacqueline voted 17 votes 1 abstention • NSBIG Delegate to assembly – Stuart 16 votes and 1 abstention 	
<p>Item 2: Meeting</p> <ul style="list-style-type: none"> • January to review Inter group Policy • Meeting Dales • Pleshy Retreat step 6 and 7 21 – 23 March 2014 	
<p>Item 3: Tools workshop</p> <ul style="list-style-type: none"> • St Johns church in Waterloo rent is £150. £30 literature, £30 Tea & Coffee. Total £210 for seed money. <p>Motion: £210 seed money to be given for the workshop</p> <ul style="list-style-type: none"> • Moved by: Deborah <p>Motion: adopted (unanimous)</p>	
<p>Committee Reports</p>	
<p>12th Step Within Committee Chair: Deborah</p> <ul style="list-style-type: none"> • 12/12 step discussed • 23 November at St Andrews • Proposal to run a step workshop - possibility to have 4 consecutive weeks over a period of time 	

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<p>Outreach Committee</p> <p>Chair: Angela</p> <ul style="list-style-type: none"> • OA agreed to get in touch with counselors at university using leaflets • Authorize posters ton hand in to GP practices • Talks at schools • How we conduct ourselves • 400 leaflets for health care professionals • Contact Royal college of GPs and nurses, psychiatrist, bariatric surgery catholic chaplaincy, head of student services • Proposal budget £100 for outreach • Printer solo press 	
<p>Events Committee</p> <p>Chair: Francene</p> <ul style="list-style-type: none"> • Bid for national assembly • 25 January Time for Growth – Hinde street 10 – 4pm • 12 July - workshop 	
Any Other Business	
<ul style="list-style-type: none"> • Facebook PI can't use it as It breaches anonymity • Proposal more research needed • Contact OAGB world service for guidance 	
Next meeting – Saturday 11 January 2014, Chelsea and Westminster Hospital.	
Closing – the meeting closed at 5 pm with the Serenity Prayer.	

Glossary: Common abbreviations used in our documents

AOB	Any other business	OASEE	OA South and East England
GSR	General Service Representative (same as IR)	OASEE IG	OA South and East England Intergroup
IG	Intergroup	PI	Public Information
IR	Intergroup Representative (same as GSR)	PO	Professional Outreach
MP	Meeting Pack	R9	Region 9 (Europe, Africa & Middle East)
MS	Meeting Summary	TSW	Twelfth Step Within
NSB	National Service Board	WSO	World Service Office
NA	National Assembly	WSBC	World Service Business Conference
OAGB	OA Great Britain		

Useful website links

www.oasouthandeastengland.org.uk (*Our IG website*)

www.oagb.org.uk (*Our national website*)

www.oa.org (*The WSO website*)