

DRAFT MINUTES OF ANNUAL GENERAL MEETING
Saturday 4th November 2017
13:00 to 17:00

The Boardroom, Lower Ground Floor, Chelsea & Westminster Hospital, Fulham Road, London SW10 9NH

IG Officers			
IG Officer	Name	Phone	Email
WSO/Temporary Chair	Holly		worldservice@oasouthandeastengland.org.uk
Treasurer	Mayu		treasurer@oasouthandeastengland.org.uk
National Assembly Delegate	Juliet		nadelegate@oasouthandeastengland.org.uk
Temporary Recording Secretary	Alex		recordingsecretary@oasouthandeastengland.org.uk
Web Officer	Rachael		web@oasouthandeastengland.org.uk
IG Reps			
Meeting Description	Name	Phone	Email
Greenwich Saturday	Judy		
Whitstable	John		
St Albans Tuesday	Cathy		
Reading Friday	Sheila		
Sutton	Linda		
Kingston	Anne		
Spitalfields- Thurs	Lea		
Visitor (Greenwich Sat)	Margaret		
Reading Sunday	Nicky		

Meeting opened: 2.05pm by the temporary Chair, Holly, followed by the serenity prayer and a moment of silence for the still suffering compulsive eater both inside & outside of the room	
Readings Preamble: Cathy; 12 Traditions: Sheila; 12 Concepts: Linda; Purpose of Intergroup: Anne; Healthy Intergroup: Judy.	
Introductions	
Apologies: Nita-Telephone Officer and Temporary Exec Sec, Denise-Newsletter Officer, Caroline-NSB Representative and Region 9 Representative	
7th Tradition: £59.90	
Quorum: Quorum met (13).	

Officers' Reports	<i>All Officer Reports appear in full in the Meeting Pack.</i>
<p>Chair: Vacant post- no questions Vice Chair: Not present as vacant post. No questions Executive Secretary: Vacant post, temporary officer not present, no questions Recording Secretary: No questions Treasurer: No questions but a reminder from the Treasurer to please submit expense claims clearly and promptly on an expenses form with receipts Website Officer: No questions Newsletter Officer: Not present, no questions Telephone Officer: Not present, no questions Region 9 Rep: Officer- Caroline- not present as currently in Iceland at the 2017 R9 Assembly and Convention. No questions World Service Delegate: No questions National Assembly Delegate: Question regarding the reasoning behind only purchasing OA literature from OAGB, especially the Big Book which is more expensive on our site. Response-We sell the Big Book for convenience so that meetings can order all their literature in one place, we get no discount on our purchase and have to cover our own costs hence it being slightly more expensive. Members are free to purchase separately from AA. A further question was asked regarding re-use of packaging in literature packer role. National Service Board Officer: Not present, no questions</p>	
Agenda items continued:	
<p><u>Officer Elections</u></p> <p>The abstinence requirement and prior experience at local and regional level for each vacant position was read out by the Chair. The meeting asked each candidate to give their service history and to describe their physical, spiritual and emotional recovery.</p> <p>The following members were elected to serve in these posts from 1st January 2018:</p> <p>Chair – Linda – seconded- Juliet - unanimous Executive Secretary – John – seconded - Mayu - unanimous Treasurer – Margaret– seconded - Judy – 12 for, 1 against N.B. As the incoming treasurer, Margaret will require full access to both the delegate and savings account when she takes over from Mayu. Vice Chair – Holly – seconded – Rachael – unanimous Recording Secretary – Juliet – seconded – Rachael – unanimous Website Officer – Rachael – seconded – Nicky – unanimous Newsletter Officer – Nicky – seconded Rachael – unanimous Telephone Officer – Judy – seconded – Rachael – unanimous World Service Delegate – no willing candidates. The current delegate Holly, described the role and the significant benefits it had brought to her recovery. She encouraged all to consider it in the future. The IG can still elect to this role in Jan if a willing candidate comes forward. The annual WSBC is held in Albuquerque, USA in May. Social Media Officer – Lea – seconded – Anne – 8 for, 3 against, 1 abstention</p>	

<p><u>Any Other Business (15 minutes)</u></p> <p>Mayu, the current Intergroup Treasurer, raised that the R9 Assembly and Convention planning committee treasurer- Jaqueline-will be responsible for the convention finances in September 2018 and this role will need viewer access to the Delegate Intergroup bank account only, in order to check on receipt of payments made by delegates when they book. A proposal was made that we arrange for the treasurer to have viewer access to the IG bank account. This was voted on and unanimously agreed to.</p> <p>Mayu also raised that the company who enable us to provide/distribute our electronic newsletter - Constant Contact- have been receiving a £15 monthly credit card payment for this service from a source unknown to us. The treasurer unsuccessfully attempted to find out who had been making these payments on the IG's behalf. The payments have now stopped (we are paid up until 21/11/17) and it was agreed that the IG would continue to pay for this service monthly (although it can only be done via a credit card) until the next meeting in January 2018 at which point we may wish to reassess this service.</p> <p>Lea raised that her meeting would like to bring an issue to IG regarding the wording of the preamble, wanting it changed from “recovering” to “recovered”. It was suggested that her group prepare a motion to bring to the Jan meeting.</p> <p>Lea further requested IG look at providing a separate “find a meeting” list or website for the London region. Rachael -Website Officer- responded that a PDF of ‘London meetings’ is available on our website but that it requires continual updating as it is not linked to the main OA.org website “find a meeting” function where groups can update their meeting information. She pointed out that the more separate sites there are displaying meeting information, the more likely it is that that information will be out of date as meetings will not be able/willing to update their information in multiple places. However, Rachael also noted that OAGB are looking to create a new “find a meeting” function for GB alone, one that will be more user friendly.</p>	<p>Treasurer: To prepare & send paperwork for R9 A&C treasurer to have viewer access to IG bank account</p> <p>Chair: Add Constant Contact review to agenda items in Jan</p>
<p>Next meeting: Saturday January 13th 2018</p>	

Deadline for Officer reports: 23rd December **Distribution of next agenda pack:** 30th December

Glossary: Common abbreviations used in our documents

AOB	Any other business	OASEE	OA South and East England
GSR	General Service Representative (same as IR)	OASEE IG	OA South and East England Intergroup
IG	Intergroup	PI	Public Information
IR	Intergroup Representative (same as GSR)	PO	Professional Outreach
MP	Meeting Pack	R9	Region 9 (Europe, Africa & Middle East)
MS	Meeting Summary	TSW	Twelfth Step Within
NSB	National Service Board	WSO	World Service Office
NA	National Assembly	WSBC	World Service Business Conference
OAGB	OA Great Britain		

Useful website links
www.oasouthandeastengland.org.uk (Our IG website) www.oagb.org.uk (Our national website)
www.oa.org (The WSO website)