

INTERGROUP AGM MINUTES

Saturday 3rd Nov 2018 (1-5pm)

The Boardroom, Lower Ground Floor, Chelsea & Westminster Hospital, Fulham Road, London SW10 9NH

IG Officers			
IG Officer	Name	Email	
Chair	Linda	chair@oasouthandeastengland.org.uk	
Treasurer	Margaret	treasurer@oasouthandeastengland.org.uk	
Recording Secretary	Juliet	rec.secretary@oasouthandeastengland.org.uk	
NA Delegate	Sheila	nadelegate@oasouthandeastengland.org.uk	
R9 Representative	Darren	region9@oasouthandeastengland.org.uk	
Telephone Officer	Susie	telephone@oasouthandeastengland.org.uk	
Website Officer	Ali	web@oasouthandeastengland.org.uk	
IG Reps			
Meeting Description	Name	Meeting Description	Name
East Finchley (Sun)	Alex	Kingston (Wed)	Anne
Beaconsfield (Mon)	Charlotte	St Albans (Tues)	Karen
Guildford (Sat)	Nick	Reading (Fri)	Mark
Notting Hill (Wed)	Lily	Sittingbourne (Tues)	John
Borehamwood (Wed)	Terry W		
Soho (Sat)	Kara	Visitor (Sittingbourne)	Eve
Shadwell (Sun)	Hans	Visitor (Sittingbourne)	Donna

Meeting opened: 1.00pm by the Chair, followed by the Serenity Prayer and a moment of silence for the still suffering compulsive eater	
Readings Preamble: Charlotte ;12 Traditions: Alex ;12 Concepts: Susie ; Purpose of Intergroup: Mark ; Healthy Intergroup: Ali	
Introductions and timekeeper appointment - Alex volunteered	

Fellowship sharing time (30 mins)	
Apologies: Lea (Social Media Officer) Caroline (NSB Officer)	
7th Tradition: £54.16	
Quorum: Quorum(11) met - 18 voting members	
Minute Approval	Action points
<u>Corrections and Amendments:</u> p.1. Sutton meeting now listed as Morden, no further amendments to document Alex proposed as an accurate record of the Sept meeting Minutes voted on and accepted by meeting	1. Rec. Sec: to make agreed amendment to minutes
Minute Approval continued	Action points
<u>Matters Arising</u> Action point 10. Anne has investigated options for the workshop. Speaking to Francene (facilitator) and spoken to 2 venues (Kairos Centre - Roehampton and Hinde St Methodist church) to see what dates they have available, they are quite flexible. Need to decide as an IG if we want to hold it in spring, summer or autumn. Thanks expressed to Anne for doing all this as another member who had volunteered to help had to pull out.	2. Anne to continue with workshop planning investigation & report back to Jan meeting
Officers' Reports: These appear in full in the meeting pack	Action Points
Chair: No questions Vice Chair: Position vacant, no questions Executive Secretary: Position vacant, no questions Treasurer: Q- what is current position with regard to R9 A&C finances? A- Reconciled all monies and receipts from the event and paid invoices for venue and accommodation. Final sorting out of expenses being done now. Solvent, and funds will be available to pass on to R9 and pay back IG the £1000 venue deposit Website Officer: No questions Newsletter Officer: Position vacant, no questions Telephone Officer: No questions National Assembly Delegate: Brief verbal report given (written one in next agenda pack) - 64 voting delegates present so Assembly was quorate, 5 members voted on to NS Board, all bylaw amendments passed, Literature service made a loss this year due to royalties issue but now resolved so hope to break even/have small surplus this year Flag up of Literature Survey on the Literature page of the OAGB website National Service Board Officer: No report submitted, officer not present, no questions Region 9 Delegate: Q- "the following tasks were agreed on by the assembly..." what tasks? A- yes they are missing and will be added in World Service Delegate: Position vacant, no questions Social Media Officer: No report submitted, no questions	3. All to encourage completion or Literature Service Survey on OAGB website 4. R9 Rep to clarify the tasks agreed on by the Assembly from final page of report
Agenda items:	Action Points

<p>Meeting lists on SEEIG website</p> <p>Web Officer - asked the group for ideas on a GDPR compliant way to put the meetings list back onto the website. She had an email to website officer address asking why they have been removed, saying how important these lists are and asking they be reinstated.</p> <p>Suggestion that we have a meetings list with just the meeting location, time and day (with a disclaimer at the bottom saying that this info is correct and current according to the oa.org website) This is what other fellowships do. List would need to be regularly updated from the info on oa.org. Web Officer willing to do this monthly. Q. Even if people have given their express permission to have their number on the list can we still not use it? A. oa.org does not have the same privacy policies as Europe so we can't take data from their site and put it on ours, nor can we have a link to their site. We can't effectively endorse a non-compliant site.</p> <p>Q. If Telephone Officer is asked for meeting details and contact number because the caller can't access the oa.org site can we pass on details from the site? Yes, as it's publicly available information. We can't pass on info we have sourced ourselves.</p> <p>A neutral meeting email address eg oareadingfriday@gmail.com would be acceptable to use as a meeting contact and all groups are encouraged to have one.</p> <p>Would anyone be willing to give input on the wording for the disclaimer at the bottom of the meeting list? Darren volunteered</p>	<p>5. Web Officer to create a time and location only meeting list for IG website</p> <p>6. Web Officer to liaise with Darren on the wording for disclaimer at the bottom of the list</p>
<p>Agenda items continued:</p>	<p>Action Points</p>
<p>Officer elections</p> <p>Chair: Darren put himself forward, seconded - Juliet Vote - for 17; against 1</p> <p>Vice Chair: Linda put herself forward, seconded - Charlotte Vote - for 18; against 0</p> <p>Executive Secretary: Susie put herself forward, seconded - Darren Vote - for 16; against 1</p> <p>Treasurer: Margaret put herself forward, seconded - Alex Vote - for 18; against 0</p> <p>Recording Secretary: No willing candidates. NB a member has volunteered to minute the Jan meeting</p> <p>Website Officer: Ali put herself forward, seconded - Darren Vote - for 18; against 0</p> <p>Newsletter Officer: No willing candidates</p> <p>Telephone Officer: Karen put herself forward, seconded - Charlotte Vote - for 17; against 1</p> <p>World Service Delegate: No willing candidates</p> <p>Social Media Officer: Charlotte put herself forward, seconded - Susie Vote - for 17; against 0</p>	<p>7. Treasurer and Exec Sec to liaise re: new Officer access to Officer mail boxes/ Dropbox</p> <p>8. Outgoing and incoming Telephone Officers to liaise re: handover of IG Telephone</p> <p>9. Outgoing and incoming Social Media Officers to liaise re: the work done so far</p> <p>10. WSBC Del Rec Sec & Newsletter Officer positions to be added to Jan agenda</p>

<p><u>Changes to intergroup feedback and discussion</u></p> <p>Several members shared that they were skeptical about the idea of sharing time at a business meeting, was it needed? Would it increase the meeting length? But really liked the fellowship.</p> <p>Felt more “part of” the meeting this time. Meeting felt more focused and 30 mins was enough time</p> <p>Bringing the essence of the fellowship into the meeting, nice to have a reading at the start, could have a chair but that would take longer and leave less time for everyone to share.</p> <p>Moved to continue with this format- Chair to select short reading followed by 30 mins of fellowship time, suggestions from other members welcomed.</p>	<p>11. Chair to select short reading for Jan meeting fellowship time</p>
<p><u>Jan 2019 meeting date</u></p> <p>This year would be 5th Jan, is that too early? Should it be changed to the 12th Jan? Anne proposed we move the first meeting of the year to Jan 12th.</p> <p>Voted: 12 for, 1 against</p> <p>Rest of the dates for the year as follows:</p> <p>2nd March 4th May 6th July 7th Sept 2nd Nov (AGM)</p>	<p>12. Treasurer to book meeting room for the agreed dates</p>
<p>Agenda items continued:</p>	<p>Action Points</p>
<p><u>February meeting to discuss WSBC motions & complete Agenda Questionnaire.</u></p> <p>Important to discuss the WSBC motions because many of them affect the groups. Q. Is this our last chance to elect a delegate? A. Delegate registration deadline is 25th Feb 2019 so could elect at the Jan meeting. Agenda questionnaire due back 7th March.</p> <p>Linda proposed we hold a Feb meeting to discuss the WSBC motions Susie seconded 13 yes, 0 against</p> <p>Proposal for Feb 2nd (shorter session of only 2 hours 2-4pm) 10 yes 1 against</p>	<p>13. WSBC Delegate position to be advertised as widely as possible prior to the Jan meeting</p>
<p>AOB:</p>	<p>Action Points</p>
<ul style="list-style-type: none"> • Banners - The 12 Steps and 12 Traditions cloth banners belonging to IG have been in the Rec Secretary’s house for the last 3 years approx -unused. They have been brought to IG in a bag today, for a group conscience decision about what’s to happen to them. Group in Manchester looking for some, unable to buy them so we could pass them on to this group OR we can keep/use them if someone is willing to store &/or bring to IG <p>Anne offered to store and bring to IG meetings, Susie proposed we accept her offer.</p> <p>Vote - 13 for 1 against</p> <ul style="list-style-type: none"> • Telephone -The current phone is very clunky still requiring the “old method” of texting. Susie has an old i-phone she is offering to donate to IG (which would need a new micro sim) to make the Telephone Officer job easier. <p>Proposal that we accept Susie’s offer of a more up to date phone for IG Telephone officer.</p> <p>Voted -14 for 0 against</p> <ul style="list-style-type: none"> • Monitoring of WSBC Delegate inbox - required as we continue to have no officer in place. Anne has been doing this job and is happy to continue • WhatsApp group for the IG - for fellows to keep in touch between meetings. If we wish to proceed with a formal group Charlotte has all the formal set up requirements <p>Informal basis for fellowship - Charlotte offered to set up WhatsApp group and give Anne admin control for it. All those interested to provide contact details to Charlotte</p>	<p>14. Anne to store & bring banners to IG</p> <p>15. Susie and Karen liaise re: phone</p> <p>16. Anne to continue to monitor WSBC inbox</p> <p>17. Charlotte to set up informal WhatsApp group for those giving their contact details for this purpose.</p>

Meeting closed: 5pm with the Serenity Prayer	
Next meeting: Saturday Jan12th 2019	

Deadline for Officer reports: 22nd Dec 2018 **Distribution of next agenda pack:** 29th Dec 2018

Glossary: Common abbreviations used in our documents

AOB	Any other business	OASEE	OA South and East England
GSR	General Service Representative (same as IR)	OASEE IG	OA South and East England Intergroup
IG	Intergroup	PI	Public Information
IR	Intergroup Representative (same as GSR)	PO	Professional Outreach
MP	Meeting Pack	R9	Region 9 (Europe, Africa & Middle East)
MS	Meeting Summary	TSW	Twelfth Step Within
NSB	National Service Board	WSO	World Service Office
NA	National Assembly	WSBC	World Service Business Conference
OAGB	OA Great Britain		

Useful website links

www.oasouthandeastengland.org.uk (Our IG website)

www.oagb.org.uk (Our national website)

www.oa.org (The WSO website)